

From: [Erikson, Linda](#)
To: ["R10 HelpDesk"](#)
Cc: [Mills, Joann](#)
Subject: RE: PC Coordinator - New User UMR (103593) Douglas J Ericksen was scheduled
Date: Thursday, December 14, 2017 12:56:00 PM
Importance: High

Hi Hyesuk,

Doug is listed incorrectly as an Assistant Regional Administrator. Can we change that please? His title that you discussed with Michelle earlier this afternoon is correct, if that is too long I would simply put Senior Advisor.

Thanks!

Linda

From: R10 HelpDesk [mailto:r10helpdesk@epamail.epa.gov]
Sent: Thursday, December 14, 2017 12:47 PM
To: Erikson, Linda <Erikson.Linda@epa.gov>
Cc: Mills, Joann <Mills.Joann@epa.gov>
Subject: PC Coordinator - New User UMR (103593) Douglas J Ericksen was scheduled

PC Coordinator,

A New User UMR was submitted and scheduled for **12/26/2017:**

Full Legal Name: Douglas J Ericksen

Proposed Start Date: 12/18/2017

Office: Office of the Regional Administrator **Unit:** RA Immediate Office
Office Analyst: Hyesuk Riggall, Riggall.Hyesuk@epa.gov, 206-553-6334
Sponsor Name: Hyesuk Riggall 2065536334

Title:

Work Location: Seattle

Floor: 21 **Grid Letter:** E **Grid #:** 05 **Port:**

Hardware Needs: Laptop, Docking Station, Monitor, Phone, iPhone

Software: Work Function: Assistant Regional Administrator

ET Restricted Folders per Office, ET Mail grou

Default Email Address: Ericksen.Douglas@epamail.epa.gov

Work Functions: Assistant Regional Administrator

Please Click here to [Office Analyst](#) for further questions.

{CMI: CSM191299}